

Follow this guide when using eTray to receive secure content

Accessing secure content (External Recipient)

In email

Private Message

You have received a private message from: [redacted].

Please click the following button or link to view the message:

[View Message](#) <https://etray.dhsv.org.au/message/SoXyN9Y9n4dQPTqh0hBRa2>

This email or message link can not be forwarded to anyone else.

The message is available until: **Tuesday, 22 November.**

Message ID: SoXyN9Y9n4dQPTqh0hBRa2

Dental Health Services Victoria — Secure File Transfer System: <https://etray.dhsv.org.au>

Recipients will receive an email from etray@dhsv.org.au

Click **View Message**.

This will open the DSHV eTray website in your internet browser.

In internet browser

Please Login to Access Secure Message

You are about to view a Secure Message. You need to login before viewing. Please enter your email address or login to continue.
If you don't have an account on this system, please enter your email address and we will send a Secure Link to validate your email address.

[Authorize](#)

Enter your email address for validation purposes & press '**authorise**'

Note: this must match the address that received the initial email from etray@dhsv.org.au

In email

Validate Email

You are trying to access: <https://etray.dhsv.org.au>. In order to verify your email please either enter the Secure Token below, or click on the Validate Email button/link.

1

Secure Token: tk0z-3zy1

2

[Validate Email](#)

Secure Token Expires at: 17:45:09

The recipient will receive another email.

Either:

1. **Copy the secure token** (from email) into the internet browser and click **Verify** to continue.

OR

2. Click on the **Validate Email**.

In internet browser:

Validate Your Email:

A Secure Token has been sent to your email address: [redacted]. Please either click on the link or enter the Secure Token here to verify your email address and continue.

[Verify](#)

Create Account

Create an account on this system so you can authenticate with your email and password instead of using Strong Token authentication.

[Resend Validation Email](#)

Terms of Service

You accept that the use of this platform:

- will be in accordance with the Dental Health Services Victoria Information Management policy and all relevant procedures part thereof
- is for work-related activities ONLY and not for personal use
- will NOT be for the running of a/other business
- will not be in contravention or in breach of any law, legislation and/or Act or part thereof

I also understand that ALL correspondence and/or files transacted via this platform are logged and accessible by system administrators for compliance and/or security reviews.

Accept the Terms of Service

 Accept

 Do Not Accept

Read and Accept the Terms of Service

Tick “Accept the Terms of Service” and select the blue “Accept” button.

eTray [Inbox](#)

Private Message

Message ID SoXyN9Y9n4dQPTqh0hBRa2

From [Redacted]

To [Redacted]

Subject Test

Authorisation Only Specified Recipients can access

Message Expires 22 November, 2022

 Reply

Attached Files

- [test.csv](#) (120 Bytes) Checksum (SHA256): b9a70acf56cf0537ab9c95cf7cd4cf3c446211dc372

Message Test Email

You can now access the secure message and download any attached content.

 Reply

Additionally, press **Reply** to send a secure message or attachment back to the sender.