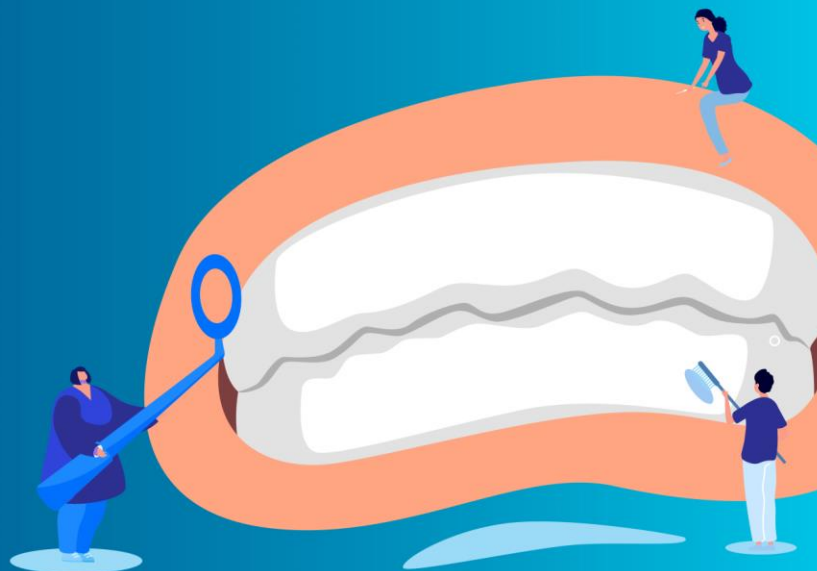


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Health Promotion Lead

Title: Health Promotion Lead	Reporting To: Manager Health Promotion Programs
Business Unit: Statewide Team	Classification Level: Grade 5

Position Purpose:

The Health Promotion Programs team has a strong focus on working collaboratively with other sectors to strengthen the capacity of professionals and organisations to promote oral health, particularly in the early childhood, disability and health sectors.

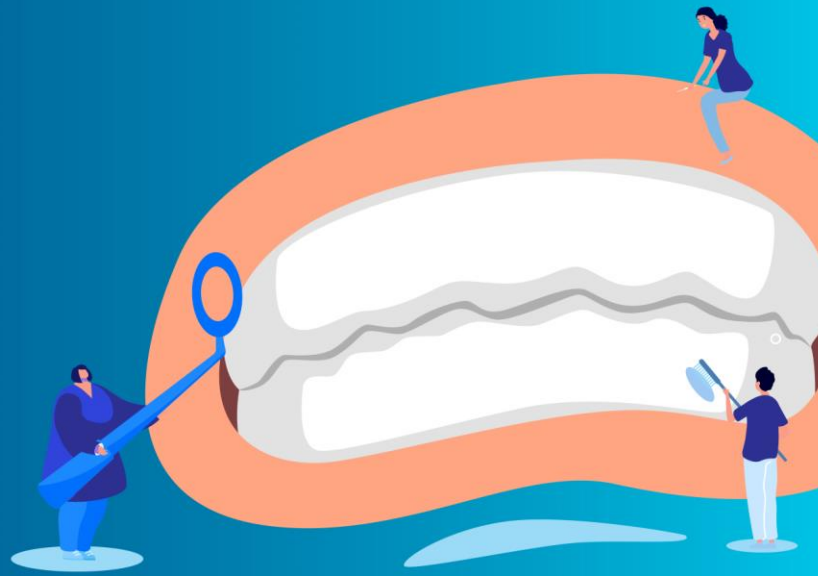
As part of the Health Promotion Programs team, this role is responsible for the planning, delivery and evaluation of oral health promotion initiatives. The incumbent will either be responsible for one of the following programs:

- Healthy Families, Healthy Smiles
- Smiles 4 Miles

The Health Promotion Lead manages a team of health promotion staff that deliver established statewide oral health promotion programs that enables the achievement of DHSV's strategic plan.



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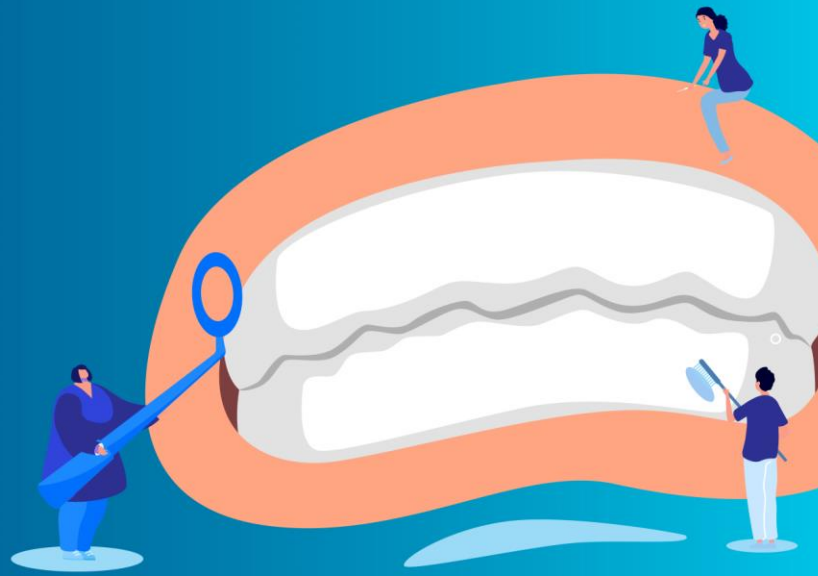
Role Accountabilities:

Role Specific

- Provide leadership support and advice to the Manager, Health Promotion Programs on resolving critical program issues and improving the outcomes of oral health initiatives across Victoria including recommendations on new approaches to delivering services and programs in alignment with value-based healthcare. This includes high level client and consumer service.
- In collaboration with the DHSV's Centre for Value-Based Oral Health Care, support the Manager, Health Promotion Programs contribute to the conduct and publication of applied research and evaluation aligned with the organisation's strategic directions
- Manage a team of Health Promotion Officers ensuring successful delivery of agreed program plans
- Using project management methodology, manage programs including the planning, implementation and evaluation of program plans, including continuous improvement reviews and ensuring that all program planning is evidence-based
- Develop and maintain collaborative partnerships with relevant internal and external partners and stakeholders to support the delivery of the program
- Contribute to the delivery of a preventive model of care in the public dental service by embedding oral health promotion in general health and education sectors and strengthening linkages with the public dental sector to support referral and screening in non-clinical settings.
- Conduct regular 'rounding for outcomes' activity with consumers and staff
- Collaborate with the management team regarding program initiatives and funding targets
- Strengthen systems for oral health promotion by contributing to strategic planning processes to develop policies and strategies that support good oral health for all Victorians
- Review and amend current health promotion programs and align these with DHSV's Strategic Plan, the Victorian Oral Health Promotion Plan and other relevant policy and plans



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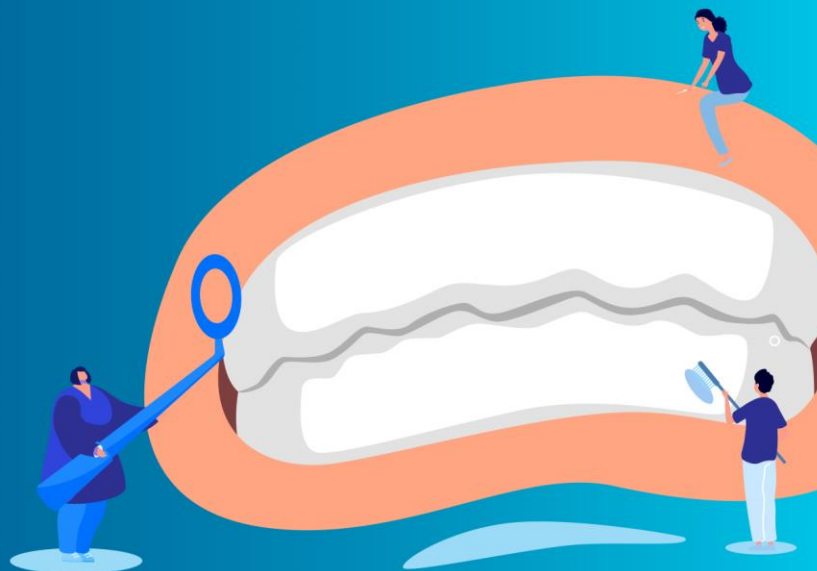


- Collaborate and build alliances with other sectors to develop sustainable skills, resources, policy, and systems to support the integration of oral health promotion in everyday practice of relevant workforces.
- Provide operational policy and advise to stakeholders to increase awareness of health promotion initiatives being managed by the team
- Contribute to business planning at the team level

Generic:

- Provide effective leadership, management and talent acquisition, succession planning and talent development within the team. This includes coaching and partnering with direct reports to build and implement myDevelopment initiatives regarding development plans and conducting performance feedback discussions
- Ensure all new hires within the team participate in all induction activities including completing all compliance eLearning across their first 90 days
- Demonstrate and promote a proactive commitment to health & safety, well-being and the environment by actively participating in the ongoing identification and prevention of risks
- Maintain patient privacy and confidentiality in accordance with organisational procedures and policies.
- Participate in myDevelopment ensuring goals are signed off and reviewed
- Model behaviours that demonstrate the Victorian Public Sector and DHSV values in all aspects of work
- Undertake continuous professional learning and development to ensure current competence including any prescribed training in safety and quality.

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Role requirements:

Knowledge: Mandatory

- Qualification/s in health promotion, public health, health or social sciences or related discipline
- Excellent knowledge and use of standard software application such as MS Office
- Understanding of project management or Lean methodology
- Awareness of the external environment, current health promotion and oral health trends and their impact on the organisation
- Strong knowledge of oral health promotion
- Understanding of the cultural sensitivities of working with and supporting Indigenous workforce

Desirable

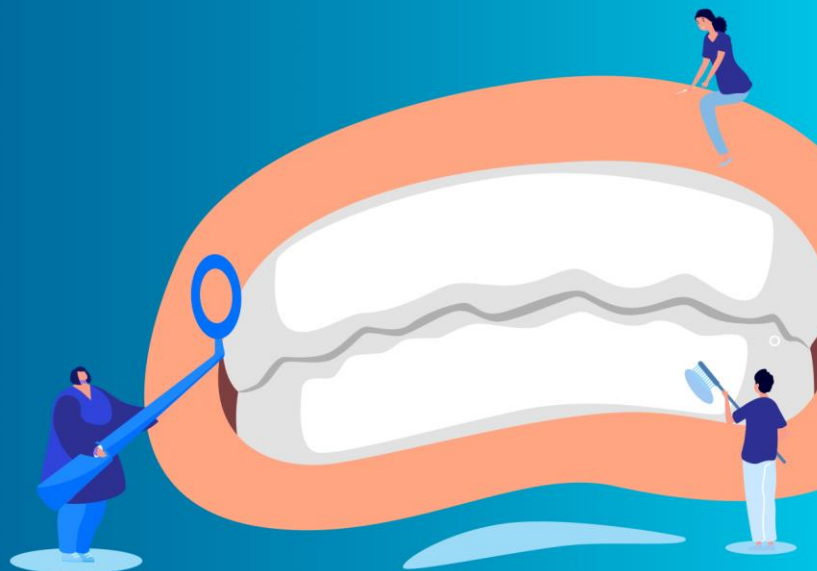
- Knowledge of DHSV and public oral health
- Post-graduate qualifications relevant to health promotion or public health
- Understanding of public oral health's relationship with government and the relevant constraint

Experience: Mandatory

- Strong experience in managing and developing staff
- Experience in the development, implementation and evaluation of health promotion programs and projects including program resources
- Experience supporting good project governance
- Experience in relationship building, collaborating, influencing and managing the expectations of key stakeholder groups
- Experience in working well under pressure and with minimal supervision & coordinating multiple tasks
- Experience in gathering and interpreting information from a range of sources and a track record in problem resolution
- Excellent verbal and written communication skills and the ability to liaise effectively with all stakeholders levels
- Worked with a stakeholders providing advice without direct authority/with a high dependence on influencing others to get results
- Experience in leading change/process improvement



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		Desirable <ul style="list-style-type: none">• Experience reviewing organisational systems and negotiating changes to processes• Experience delivering education programs to strengthen capacity for health promotion in other sectors• Experience in working in the health sector or in a not-for-profit environment
Behavioural competencies: <ul style="list-style-type: none">• Collaboration• Planning and Organising• Continuous Improvement• Gaining Commitment• Customer Focus• Building Trust• Decision Making• Aligning Performance for Success• Coaching• Quality Orientation		Personal Attributes: <ul style="list-style-type: none">• Enthusiastic team player• Passion for results• Highly organised and detail focus• Self-starter• Courage• Leading with humility• Credible with stakeholder